

Australian Volleyball Federation  
**POLICY DOCUMENT**

**COMPETITIONS & EVENTS COMMISSIONS**

**1. Introduction:**

The Australian Volleyball Federation (AVF) is committed to consistently deliver a range of high quality competitions and events in each discipline of the sport throughout the nation, but recognises the severe limitations of limited staff and resources.

The establishment of Commissions for each specific event, in addition to the appointment of Event Managers from time-to-time, is considered the most effective way of optimising the delivery of current and future competitions and events.

**2. Purpose**

Competition and Event Commission's (CEC's) shall be appointed for the purpose of managing specific national competitions or events. There will always be more than one CEC in existence at any time.

Examples of proposed CEC's are:

- Australian Volleyball Schools Cup
- Australian Junior Volleyball Championships
- Australian Volleyball League
- Australian Beach Volleyball Tour
- Australian Junior Beach Events

The broad role of each CEC shall be:

- to ALIGN the activities of volunteers and Federation/Contractor staff;
- to DELIVER defined outcomes on behalf of the AVF;
- to ensure respective competitions and events CONFORM to AVF standards, requirements and policies; and
- to minimise RISK relating to their area of responsibility.

**3. Composition**

- 3.1** CEC's shall consist of no more than 8 members. The AVF General Manager, or appointee, shall be an ex-officio member of each CEC.
- 3.2** The Chair of each CEC will be appointed by the AVF Board.
- 3.3** The AVF Board shall appoint members to CEC's, which shall be for a term of two years, with approximately 50% of members retiring in alternate years. Retiring members shall be eligible for re-appointment.
- 3.4** CEC's may invite individuals with specialist knowledge to attend its meetings and assist it in achieving its objectives, for periods not exceeding twelve months, and without voting rights.

#### **4. Authority**

- 4.1** CEC's shall be responsible to the AVF Board via the General Manager of the Federation.
- 4.2** Each CEC shall develop, and regularly review, their specific Regulations, which shall be subject to approval by the AVF Board.
- 4.3** CEC's shall have the authority of the AVF Board to implement the Regulations of their specific Commission, as approved by the AVF, and within the Strategic Framework of the AVF.
- 4.4** CEC's have no authority to establish AVF policy nor commit AVF funds, without the prior approval of the AVF Board.

#### **5. General**

- 5.1** Resources required by individual Commissions may be provided by the AVF or Member States.
- 5.2** Each CEC shall meet as required, within AVF budget approvals.
- 5.3** Each CEC shall, by the end of March each year, submit to the AVF General Manager, their budget requests for the following financial year.
- 5.4** The Chair of each CEC shall be invited to attend the AVF Annual General Meeting at the expense of the Federation.
- 5.5** Minutes of CEC meetings shall be provided to the AVF Office for distribution to other CECs, AVF Board and Member States as required.
- 5.6** The Board may, from time to time, convene joint commission meetings, involving some or all members of one or more commissions, to assist develop or resolve complex issues which may overlap the areas of responsibility of those commissions.

..... End of Policy .....

Adopted April 18<sup>th</sup>, 2004.